

# Agenda

## PARKS AND RECREATION BOARD

Remote regular meeting

7 p.m. November 16, 2021

Virtual meeting via YouTube Live

[Town of Hillsborough YouTube channel](#)



Due to current public health concerns, this meeting will be conducted remotely using Zoom. Public comment instructions are available below the agenda.

**1. Call to order and confirmation of quorum**

**2. Agenda changes and approval**

**3. Minutes review and approval**

Minutes from regular meeting on September 21, 2021

**4. Discussion items**

- A. Comprehensive Sustainability Plan presentation by VHB (consultant) and discussion of connectivity updates
- B. Update from subcommittee and continued discussion of options for adding skate spots in town

**5. Parks and recreation-related reports**

- A. Board of Commissioners
- B. Planning Board
- C. Intergovernmental Parks Work Group

**6. Park steward reports**

- A. Gold Park- Cole Kenworthy
- B. Cates Creek Park-Andrew Landstrom
- C. Murray Street Park-Lisa Frazier
- D. Kings Highway Park-Robb English
- E. Hillsborough Heights Park-Cole Kenworthy
- F. Riverwalk-Jess Mowles-Aring
- G. Turnip Patch Park-Staff

**7. Staff updates**

To include recent repairs: Turnip Patch Park, Calvin Street entrance to Riverwalk, Cates Creek Park

**8. Adjournment**

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

## **Public Comment Instructions**

For agenda items and items not on the agenda

### **Public Comment — Written**

Members of the public may provide written public comment by submitting it via the Parks and Recreation Board [contact form](#) by noon the day of the meeting.

When submitting the comment, include the following:

- Date of the meeting
- Agenda item you wish to comment on (Example: 5.C)
- Your name, address, email and phone number

### **Public Comment — Verbal**

Members of the public can indicate they wish to speak during the meeting by contacting the Parks and Recreation Board's staff support at 919-296-9481 or through the board [contact form](#) by noon the day of the meeting.

When submitting the request to speak, include the following:

- Date of the meeting
- Agenda item you wish to speak on (Example: 5.C)
- Your name, address, email and phone number (The phone number must be the number you plan to call in from if participating by phone.)

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using a phone for comments must use the provided PIN/password number.

The public speaker's audio and video will be muted until the board gets to the respective agenda item. Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

For concerns prior to the meeting related to speaking, contact staff support at 919-296-9481.

# Minutes

## PARKS AND RECREATION BOARD

Remote regular meeting

7 p.m. Sept. 21, 2021

Virtual meeting via YouTube Live

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**Present:** Chair Jesse Mowles-Aring, Vice Chair Lisa Frazier, Carl Cuthbertson, Commissioner Robb English (ex officio), Chelsea Gailey, Cole Kenworthy, Andrew Landstrom and Richard von Furstenberg

**Absent:** Breanna McCormley and James Pattison

**Staff:** Public Space and Sustainability Manager Stephanie Trueblood

### 1. Call to order and confirmation of quorum

Chair Jesse Mowles-Aring called the meeting to order at 7 p.m. Public Space and Sustainability Manager Stephanie Trueblood called the roll and confirmed the presence of a quorum.

### 2. Agenda changes and approval

**Motion:** Member Coke Kenworthy moved to approve as presented. Member Andrew Landstrom seconded.

Trueblood called the roll for voting.

**Vote:** 7-0. Ayes: Members Carl Cuthbertson, Lisa Frazier, Chelsea Gailey, Kenworthy, Landstrom, Mowles-Aring and Richard von Furstenberg. Nays: None.

### 3. Minutes review and approval

Minutes from regular meeting on Aug. 17, 2021

Trueblood noted the time on the minutes needed to be corrected to 7 p.m.

**Motion:** Kenworthy moved approval of the Aug. 17, 2021, minutes with the time correction. Frazier seconded.

Trueblood called the roll for voting.

**Vote:** 7-0. Ayes: Cuthbertson, Frazier, Gailey, Kenworthy, Landstrom, Mowles-Aring and von Furstenberg. Nays: None.

### 4. Discussion items

#### A. Review of 2016 skate park ranking exercise

Trueblood reviewed there are discussions about skate parks in the minutes from the 1990s and the request has continued to surface. She reviewed a 2014 petition requesting the town build a skate park. The town's

biennial Community Survey consistently generates responses that there aren't many things for teenagers to do in town.

**B. Options for adding skate "spots" in town**

Guest Victoria Roy suggested thinking about building skate spots where future parks will be built and within close proximity to other activities like baseball fields. She wondered if the future train station location might be a good place.

Trueblood said the town owns about 20 acres at the train station site. The train station will be built in five or so years. It is cost prohibitive to buy land for a skate park, so the board should look at land the town already owns.

Mowles-Aring asked if there's an estimate of how much residents could help raise to build a skatepark. Trueblood said it is always appreciated when residents raise money for a town project. Right now she wants to focus on where a skate park or skate spot could be built.

Frazier wondered if adding a skate spot to a small park would push out younger kids from using the park.

Mowles-Aring said Exchange Club Park is still his favorite potential because it is accessible to downtown.

Trueblood said Exchange Club Park is no longer a possible location because it floods, HYAA has a long lease on the fields and there isn't enough parking. She added that Cates Creek Park will be accessible to Waterstone, Collins Ridge, Beckett's Ride and Cornwallis Hills once bike/ped connections are built. There's potential to incorporate skate elements in the train station site, which would be connected eventually to Exchange Club Lane and the Riverwalk greenway. She added that there also is a need for a skate park in the northern and northwestern part of town.

Trueblood added that a design build would cost at least \$200,000 for concrete. She thinks a feasible size for Hillsborough is 5,000 to 7,000 square feet, which is smaller than Durham and not intended to attract people from other towns.

Trueblood suggested the board form a subcommittee to rank sites. Residents can serve on the subcommittee. She encouraged the subcommittee to look for examples of parks with pictures and research design/build companies. She also suggested asking Member Jason Pattison to join the subcommittee and to get feedback from high school students.

**5. Parks and recreation-related reports**

**A. Board of Commissioners**

English recent decisions and discussions on the board. Board of Commissioners meeting summaries are available in the News section of the town website, [www.hillsboroughnc.gov](http://www.hillsboroughnc.gov).

**B. Planning Board**

Frazier reported some text amendments were sent to public hearing.

**C. Intergovernmental Parks Work Group**

Trueblood said the group will meet in October.

**6. Park steward reports**

Board members reported on the conditions of the parks for which they serve as stewards. Trueblood noted any small repairs that needed attention and gave brief reports on small repairs that had been made since the previous meeting.

## **7. Staff updates**

Trueblood said:

- “A Gathering of Women” has been installed in Turnip Patch Park.
- A new bike rack was installed at Cates Creek Park.
- Murray Street Park’s staircase underwent repairs after a truck damaged it.
- Hillsborough Heights Park has a new little library that needs book donations.
- Bellevue Branch Bridge is being constructed. The trail is owned by Bellevue Mill and comments about the trail maintenance should be directed to Bellevue Mill.
- There will be some Comprehensive Sustainability Plan discussion at future meetings of this board.
- Sept. 27 Board of Commissioners Work Session will include a presentation from Trueblood on connectivity and transportation.

## **8. Adjournment**

Motion: Kenworthy moved to adjourn at 8:29 p.m. Landstrom seconded.

Trueblood called the roll for voting.

Vote: 7-0. Ayes: Cuthbertson, Frazier, Gailey, Kenworthy, Landstrom, Mowles-Aring and von Furstenberg. Nays: None.

Respectfully submitted,



Stephanie Trueblood  
Public Space and Sustainability Manager  
Staff support to the Parks and Recreation Board

Approved: Nov. 16, 2021